

LAKE ILLAWARRA HIGH SCHOOL



Higher School Certificate Assessment Booklet 2023 – 2024

Contents

	Page
1. Introduction	4
2. Higher School Certificate Course Assessment	4
3. The Assessment Program	4
4. The Assessment Program for Vocational Education and Training (VET) Courses	5
5. Assessment Marks and Rankings	5
6. Satisfactory Completion of a Higher School Certificate Course	5
7. Attendance and Satisfactory Completion of a Course.....	5
8. Non-Completion of Course Requirements – ‘N’ Determination	5
9. Student Responsibilities	6
9.1 Assessment Schedule	6
9.2 Presenting Work.....	6
10. Teacher Responsibilities	6
11. Non-completion of Assessment Tasks.....	6
12. Absences and Extensions of Time.....	7
12.1 When the Absence will be known in advance	7
12.2 Granting an Assessment Appeal	7
12.3 When the Absence was not known in advance	7
12.4 When no documentary evidence has been supplied to support an Absence	7
12.5 Illness or misadventure during a task.....	7
12.6 Late Submission of Tasks.....	7
13. Malpractice	8
14. Invalid or Non Discriminating Tasks.....	8
15. Rights of Appeal/Misadventure.....	8
16. Assessment Disputes	9
17. Change of Course/Late Enrolments.....	9
18. Marks for Alternative Procedures/Extension of Time.....	9
19. Moratorium on Assessment Task	9
20. Assessment Review panel.....	9
21. Further Information.....	9
22. Request for Special Consideration.....	9-10
23. Subject Assessment Schedules	11-25
Aboriginal Studies.....	11
Ancient History.....	11
Biology.....	12
Business Studies.....	12
Chemistry.....	13

Community and Family Studies	13
English Advanced	14
English Standard	14
English Studies	15
History Extension	15
Industrial Technology – Timber	16
Legal Studies	16
Mathematics	17
Mathematics Extension 1.....	17
Mathematics – Standard 1.....	17
Mathematics – Standard 2.....	18
Modern History	18
Music 1.....	19
Personal Development/Health. Physical Education	19
Photography, Video and Digital Imaging.....	20
Physics	20
Sport, Lifestyle and Recreation	20
Visual Arts	21
Visual Design.....	21
24. VET Assessment procedures	22
VET Construction	23-24
VET Hospitality	25-26
24. Subject Assessment Calendar	27

1. Introduction

This document provides information relating to the assessment of Higher School Certificate courses at Lake Illawarra High School.

2. Higher School Certificate Course Assessment

School based assessment for Higher School Certificate courses is carried out to measure a student's progress through a course and to assess a student's performance in those aspects of the course which may not be adequately assessed by a single examination at the end of the course. In the case of an upheld misadventure appeal at the time of the HSC examinations, the moderated assessment mark will become the HSC mark. For most board developed courses, school based assessment contributes 50% of your HSC mark.

3. The Assessment Program

The HSC Assessment Program, will commence at the beginning of Term 4, and conclude at the end of Term 3 of the following year. To co-ordinate the timing of assessment tasks in different courses, the following procedures will apply:

- Each student will be provided with an assessment task schedule which will provide an indication of when assessment tasks in each course will occur.
- A schedule of assessment tasks for each individual course specifying the various tasks (tests, assignments etc) and the marks allocated for each task is contained in this booklet (see Section 23 of this booklet).

While the schedule is provided as a guide to when assessment tasks will occur, unforeseen circumstances may result in a change of dates for an assessment task. Students should expect **at least two weeks'** notice of the change of date for that assessment task.

4. The Assessment Program for Vocational Education and Training (VET) Courses

The VET courses offered at Lake Illawarra High School are category B Board Developed Courses. The Board and Australian Quality Training Framework (AQTF) require that a competency-based approach to assessment is used and that a record is held by the school of the competencies achieved by each student. The purpose of assessment is to judge competence on the basis of performance. A student is judged as either competent or not yet competent.

All courses have a mandatory work placement requirement. This means that students who do not complete 35 or 38 hours (depending on course) in their HSC year for each VET course studied will not receive their Higher School Certificate.

The HSC **examination** for VET subjects is NOT compulsory and is used only for ATAR calculations.

5. Assessment Marks and Rankings

Students will be provided with an assessment mark and ranking for each assessment task completed. In addition, students will be supplied with a cumulative assessment ranking at the end of each reporting period. A final overall ranking, but not the actual assessment mark, will be supplied to the student after the final HSC Examinations. The moderated assessment mark will be supplied to the student at the time that HSC results are released.

If an **appeal** is required against an individual assessment mark and ranking, it must be made **at the time the mark and ranking are received.**

6. Satisfactory Completion of a Higher School Certificate Course

The Board of Studies has stipulated that a student will be considered to have satisfactorily completed a course, if in the Principal's view, there is sufficient evidence that the student has:

- (a) **followed** the course developed or endorsed by the Board of Studies.
- (b) **applied** themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school.
- (c) **achieved** some or all of the course outcomes.

Students are expected to perform **ALL** tasks required and sit for **ALL** tests scheduled as part of the assessment program in all courses they are studying.

The Board of Studies requires that students **MUST** make a genuine attempt at tasks worth **more than 50%** of available marks in a course to satisfy requirements for that course. If students do not meet this requirement the Principal must indicate that the course has not been satisfactorily completed and apply the 'N' determination.

Satisfactory completion of a Preliminary course or its equivalent is a prerequisite for entry into an HSC course.

7. Attendance and Satisfactory Completion of a Course

Principals may determine that, as a result of absence, the course completion criteria might not be met. Students whose attendance is called into question will be required to prove to the Principal's satisfaction, following a review of their performance, that they are meeting the course completion criteria. Clearly, absences will be regarded seriously by Principals who must give students early warning of the consequences of such actions.

8. Non-Completion of Course Requirements – 'N' Determination

Students judged not to have satisfactorily met course requirements will have neither Assessment nor examination marks reported.

When a candidate has not satisfied requirements for a course the Principal must:

- Indicate to the Board of Studies that student has not satisfactorily completed a course.
- Advise the student of the determination, its consequences, and the student's right to a school review and subsequent appeal to the Board of Studies.

If a student is at risk of not meeting the assessment requirements in a course, a warning must be given. The Principal must:

- Advise the student, in writing, in time for the problem to be corrected and alert the student to the possible consequence of an 'N' determination.
- Advise the parent/guardian in writing if the student is Under 18.
- Request from the student or parent/guardian a written acknowledgement of the warning.
- Retain a copy of the warning notice and other relevant documentation.

9. Student Responsibilities

9.1 Assessment Schedule

Students must:

- Make sure that they have a copy of the Assessment Policy and Schedule
- Present work according to the schedule of dates for assessment tasks.
- Be aware of the penalties for non or late submission of assessment tasks.
- Be aware of the procedure to be followed if absent when a task is to be submitted, or completed in class.
- Satisfactorily explain all full and partial absences.
- Sign that they have received the Assessment Policy and Schedule

9.2 Presenting Work

Students must:

- Present their own work – see section 13 of this document.
- Submit work in an appropriate format and by the time indicated on the written advice.
- Not interfere with the efforts of others.
- Maintain a back-up copy of work completed using a computer; a computer crash or disk failure will not necessarily be accepted as a reason for not completing or submitting a task. Where exceptional circumstances exist, an appeal can be made to the Assessment Review Panel, who will make a final determination.

10. Teacher Responsibilities

Class teachers must:

- Ensure that students have a copy of the Assessment Schedule for their class.
- Follow the Assessment Schedule for their subject.
- Give students **at least two weeks'** written notice of the date of an assessment task ensuring that absent students receive the information the next time the student attends the class; the notice should include outcomes to be assessed by the task, administrative information concerning the task, an outline of the nature of the task, and criteria by which the task will be assessed.
- Where an assessment task needs to be rescheduled, negotiate with students concerning a suitable date. **At least two weeks'** notice should be given.
- Ensure that warning letters are issued for students not submitting tasks.
- Provide meaningful feedback in a timely manner that will assist them to review their work.

11. Non-Completion of Assessment Tasks

In order to satisfactorily complete a course, students will have completed all assessment tasks. In cases where a candidate hands in an assessment task after the due date without having successfully applied for Special Consideration (see section 22), a **zero result** is recorded for that task.

If a student does not submit a task a non-attempt will be recorded.

When a student fails to complete assessment tasks which contribute in excess of 50% of available marks, then the student will **automatically** be deemed to **have not satisfactorily completed** that course.

12. Absences and Extensions of Time

If a student is absent when an assessment task or test is to be carried out they may apply for consideration. This application must be made **in writing** (see Section 22) with supporting evidence to the class teacher within the time limits as indicated below and forwarded to the Assessment Review Panel.

Absence from an Assessment Task

12.1 When the Absence will be known in advance

If a student knows that they will be unavoidably absent when an assessment task is to be carried out, they must negotiate with the Head Teacher concerning rescheduling of the task. Documentary evidence must be supplied to support their reasons for absence.

12.2 Granting an Assessment Appeal

This requirement also applies if the student will be absent while representing the school on sporting, cultural, or educational representative duties.

If an Assessment Appeal has been granted then the Head Teacher (in consultation with the Principal and/or Deputy Principal) may:

- authorise an alternative task as soon as is reasonable and practicable after the student's return
- grant an extension of time
- determine an alternative procedure

12.3 When the Absence was not known in advance

If absent from school when an assessment task is carried out, students should provide documentary evidence (for example, a doctor's certificate or other valid explanation) to support their reason for absence **within two days** of returning to school to the Head Teacher of the subject, or the Deputy Principal if the task is a formal examination (see Section 22).

The consideration will be considered by the Assessment Review panel and the decision to be forwarded to the Head Teacher.

12.4 When no documentary evidence has been supplied to support an Absence

Where a student does not provide acceptable documentary or other evidence to support the reasons for an absence then the student **must still complete the task** to be deemed satisfactory for the course. Please note that this work must be completed to a standard, as judged by the teacher and Head Teacher, to be deemed a serious attempt. However, a **zero** mark will be allocated for HSC Assessment purposes.

12.5 Illness or misadventure during a task

When a student has been ill or has been adversely affected during a particular task, it may be possible to apply for an extension of time or to complete a substitute task. This application, with supporting documentation where appropriate, should be made to the relevant Head Teacher (see section 22).

If the Principal considers that a valid reason exists for non-completion of a task then a decision will be made by the Assessment Review Panel.

12.6 Late Submission of Tasks

If a student submits a task for assessment after the due date for submission then a **zero** assessment will be given for that task unless an extension of time has been granted in writing. However, submission of the task is essential for satisfactory completion of the course. A daily percentage reduction in marks **will not apply** for late submission of assessment tasks.

13. Malpractice

Malpractice occurs when a student has been found to have copied another student's work whether in an examination or in set class or prepared assessment tasks.

Malpractice also occurs when a student allows another student to copy their work or presents work from another source that is not theirs and claims it as their own.

If students take prohibited materials such as notes on programmable calculator, mobile phone etc., into an examination room, they may be found guilty of malpractice.

Cases of malpractice will be referred to the Principal. Any case of proven dishonesty or malpractice by a student in an assessment task will result in a zero mark being awarded for the task. Parents will be informed in writing by the Principal in such cases.

Note: Students who seek to obtain an advantage before assessment tasks by taking periods or days off could be penalised. Such penalties will be determined by the Head Teacher of the subject concerned. Absences before a task's due date will require authentication as per non-attendance at exams.

Students who misbehave during exams or assessment tasks will be removed and will receive a mark of zero for the task.

14. Invalid or Non-Discriminating Tasks

In the case of a task not discriminating between students, being invalid or having problems associated with its administration, the School reserves the right to disallow (and omit) that task from the assessment program.

In these circumstances the School may add another task (with sufficient notice), and/or adjust the weightings accordingly.

15. Rights of Appeal/Misadventure

In a case where a student feels that an error has been made in the marking of an assessment task, the student may appeal against that mark only at the time that information is supplied to the student by the course teacher. While the course teacher may deal with an informal appeal, students are advised to make appeals in writing.

Students whose performance in an examination has been affected by illness or unforeseen misadventure suffered immediately before or during an examination period, must appeal in writing to the course Head Teacher within two days of that examination. Head Teachers will refer the matter to the Principal who will rule whether or not to disregard the mark for that exam.

A student or their parent/guardian (if the student is under 18 years of age) may appeal against an N determination. Information regarding the appeal process and the time limit for the submission of the appeal will be supplied to the student or the parent / guardian at the time they are advised of the N determination.

Students cannot submit an appeal on the basis of:

- Difficulties in preparation or loss of preparation time – for example, as a result of ongoing illnesses
- Alleged deficiencies in tuition
- Long term illnesses such as glandular fever, unless a “flare-up” or exacerbation of symptoms occur during an examination period
- Misreading the assessment schedule
- Misreading examination instructions

16. Assessment Disputes

Disputes over an individual task must be resolved within 5 school days of the task being returned.

The Principal is the final arbiter in all assessment matters.

17. Change of Course/Late Enrolments

For students changing courses, the Principal must be satisfied that they have satisfactorily completed the relevant HSC course (or equivalent), and that they will be able to complete all course requirements, including assessment.

When a student enrolls at the school after the assessment program has commenced, that student's rank order in each subject will be determined on the basis of work done in the current school only.

18. Marks for Alternative Procedures/Extensions of Time

In those cases where alternative procedures have been authorised (see Section 12), the mark given for the task will be used as a basis on which to estimate the student's rank order for the particular task. This is necessary, as a substitute task does not always duplicate the same conditions and content as the original task. When the position of the student has been established, the mark most appropriate for that position will be awarded and recorded.

Where an alternative task cannot be given, a mark will be allocated with the approval of the Principal.

19. Moratorium on Assessment Task

There will be an assessment "free" week the week prior to all formal semester examinations.

20. Assessment Review Panel

The Principal will select the members of the assessment review Panel. It will consist of at least three members: The relevant Deputy Principal, the Head Teacher of the subject concerned and the Year Adviser.

The Assessment Review Panel will:

- Adjudicate on all "*request for consideration*" forms submitted.
- Review appeals against final assessment marks and ranks. (NB: Review of Assessment grading will consider the **procedures** and not involve reconsideration of the teacher's judgment).

21. Further Information

Further information relating to general issues may be obtained from the:

- Principal
- Deputy Principal
- Faculty Head Teachers
- Head Teacher Administration
- Year Adviser
- The NSW Board of Studies Website

22. Request for Special Consideration

Please see form on next page.

HSC Assessments Request for Special Consideration

A. To be completed by student and given to the relevant Head Teacher

Student Name: _____ Year: 12

Subject: _____

Nature of Task: _____ Due Date: ____/____/____

Reason for late completion of task: _____

Doctor's Certificate: Yes/No Parent Signature: _____

B. Completed by Head Teacher:

Head Teacher's recommendation:

i) Accept Request (Extension, Alternate Task, Estimate)

ii) Decline Request (If request declined pass this sheet to Deputy Principal.)

Reason: _____

Student Advised: Yes/No

C. Completed by Deputy Principal for Assessment Review Panel:

Committee Decision: _____

Student Advised: Yes/No

Signed: _____ Date: ____/____/____

File in Office Student File

23. Subject Assessment Schedules

ABORIGINAL STUDIES Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Aboriginality and the Land Essay	Task 2 Major Project and Oral Presentation	Task 3 Comparative Study	Task 4 Trial HSC Examination
Syllabus Outcomes		H1.1, 1.2, 1.3	H4.1, 4.2, 4.3	H3.1, 3.2	H1.2, 2.1, 3.1, 3.2, 3.3, 4.2
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of content	40	5	10	5	20
Investigation, analysis, synthesis and evaluation of information from a variety of sources and perspectives	25	5	10		5
Research and inquiry methods, including aspects of the Major Project	20	5	15		
Communication of information, ideas and issues in appropriate forms	15	5	5	5	5
Total Weighting %	100	20	40	10	30
Due Date		T4 W9	T1 W9	T2 W8	T3 W5/6

ANCIENT HISTORY Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Historical Research Analysis Presentation	Task 2 Society Study Source-based Analysis	Task 3 Personality Structured Essay	Task 4 Trial HSC Examination
Outcomes		AH12-6, AH12-7, AH12-8, AH12-9	AH12-3, AH12-5, H12-6, AH12-7, AH12-9	AH12-1, AH12-4, AH12-5, AH12-6, AH12-7, AH12-9	AH12-2, AH12-4, AH12-6, AH12-7, AH12-10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of content	40	5	10	5	20
Historical skills in the analysis and evaluation of sources and interpretations	20	5	5		10
Historical inquiry and research	20	10		10	
Communication of historical understanding in appropriate forms	20	5	10	5	
Total Weighting %	100	25	25	20	30
Due Date		T4 W9	T1 W8	T2 W7	T3 W5/6

BIOLOGY Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Investigative Analysis	Task 2 Depth Study	Task 3 Practical Skills & Processes	Task 4 Trial HSC Examination
Outcomes		BIO12-6, BIO12-7, BIO12-12, BIO12-13	BIO12-1, BIO12-4, BIO12-5, BIO12-7, BIO12-12, BIO12-13	BIO12-2, BIO12-3, BIO12-4, BIO12-5, BIO12-14	BIO12-1 to 7, BIO12-12 to 15
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Skills in Working Scientifically	60%	10	15	20	15
Knowledge and Understanding of Course Content	40%	10	10	5	15
Total Weighting %	100%	20	25	25	30
Date		T4 W8	T1 W10	T2 W7	T3 W5/6

BUSINESS STUDIES Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Operation Stimulus Based Skills	Task 2 Marketing Plan	Task 3 Finance Statement Analysis	Task 4 Trial HSC Examination
Outcomes		H2 H4 H5	H1 H2 H4 H5 H6 H9	H5 H8 H9 H10	H1-10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and Understanding	40	5	10	10	15
Stimulus Based Skills	20	10			10
Inquiry and Research	20	5	10	5	
Communication of business information	20		10	5	5
Total Weighting %	100	20	30	20	30
Due Date		T4 W8	T1 W4	T2 W8	T3 W5/6

CHEMISTRY Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Practical Task Module 5	Task 2 Depth Study Module 6	Task 3 Research & Practical Task Module 7	Task 4 Trial HSC Examination
Outcomes		CH12-3, CH12-5, CH12-6, CH12-7, CH12-12	CH12-1 to CH12-3, CH12-5, CH12-7, CH12-13	CH12-2 to CH12-7, CH12-14	CH12-2, CH12-3, CH12-4, CH12-5, CH12-6, CH12-7, CH12-12, CH12-13
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Skills in Working Scientifically	60	15	25	10	10
Knowledge and Understanding	40	5	10	10	15
Total Weighting %	100	20	35	20	25
Date		T4 W6	T1 W 9	T2 W4	T3 W5/6

COMMUNITY & FAMILY STUDIES Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Independent Research Project Report Research Methodologies	Task 2 Case Study Groups in Context	Task 3 Support Services Investigation Parenting and Caring	Task 4 Trial HSC Examination
Outcomes		H1.1, H2.2, H3.2, H5.1, H5.2	H4.1, H4.2	H3.4, H4.1, H4.2, H6.1	H3.3, H4.1, H6.2
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding	40	5	10	10	15
Skills in critical thinking, research methodology, analysis and communication	60	20	15	15	10
Total Weighting %	100	25	25	25	25
Date		T1 W1	T2 W1	T3 W1	T3 W5/6

ENGLISH ADVANCED Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Multimodal with Related Material Common Module Texts and Human Experience	Task 2 Critical Response Textual Conversations Module A	Task 3 Extended Response with Reflection Statement Close Study of Texts Module B Craft of Writing Module C (15%)	Task 4 Trial HSC Examination All Modules Craft of Writing (10%)
Outcomes		EA12-1, EA12-2, EA12-5, EA12-7, EA12-9	EA12-1, EA12-2, EA12-4, EA12-6, EA12-7, EA12-9	EA12-3, EA12-5, EA12-7, EA12-8	EA12-1, EA12-3, EA12-4, EA12-8
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of course content	50	10	15	10	15
Skills in responding to texts and communication of ideas appropriate to an audience, purpose and context across all modes.	50	10	10	15	15
Total Weighting %	100%	20	25	25	30
Due Date		T4 W10	T1 W10	T2 W10	T3 W5/6

ENGLISH STANDARD Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Multimodal with Related Material Common Module Texts and Human Experience	Task 2 Critical Response Close Study of Literature Module B	Task 3 Extended Response with Reflection Statement Craft of Writing Module C	Task 4 Trial HSC Examination All Modules
Outcomes		EN12-1, EN12-2, EN12-4, EN12-6, EN12-8	EN12-1, EN12-3, EN12-7, EN12-8	EN12-1, EN12-2, EN12-4, EN12-7, EN12-9	EN12-1, EN12-3, EN12-5, EN12-6, EN12-7
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of course content	50	10	10	15	15
Skills in responding to texts and communication of ideas appropriate to an audience, purpose and context across all modes.	50	10	15	10	15
Total Weighting %	100%	20	25	25	30
Date		T4 W10	T1 W10	T2 W5	T3 W5/6

ENGLISH STUDIES				Year Calendar: 2023 - 2024	
Higher School Certificate Course Assessment Schedule				Units: 2	
Assessment Tasks		Task 1 Multimodal with Related Material Common Module Texts and Human Experiences	Task 2 Multimodal Presentation: Travel Expo Elective Module: On the Road – English and Travel	Task 3 Portfolio of Classwork All Modules	Task 4 Trial HSC Examination All Modules
Outcomes		ES12-4, ES12-5, ES12-6, ES12-8	ES12-3, ES12-7, ES12-8, ES12-9	ES12-1, ES12-4, ES12-7, ES12-10	ES12-2, ES12-3, ES12-5, ES12-9
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of course content	50	15	10	15	10
Skills in: <ul style="list-style-type: none"> • Comprehending texts • Communicating ideas • Using language accurately, appropriately and effectively 	50	10	15	15	10
Total Weighting %	100%	25	25	30	20
Date		T4 W10	T1 W9	T2 W10	T3 W5/6

HISTORY – EXTENSION				Year Calendar: 2023 - 2024	
Higher School Certificate Course Assessment Schedule				Units: 1	
Assessment Tasks		Task 1 History Project Historical Process	Task 2 History Project Essay	Task 2 Trial HSC Examination	
Outcomes		EH12.1, EH12.2	EH12.1, EH12.2, EH12.3, EH12.4	EH12.1, EH12.3, EH12.4	
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	
Knowledge and understanding of significant ideas and process	50		10	30	
Skills in designing, undertaking and communicating historical inquiry and analysis	60	30	30		
Total Weighting %	100	30	40	30	
Date		T3 W1	T3 W1	T3 W5/6	

INDUSTRIAL TECHNOLOGY – TIMBER Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Design Portfolio	Task 2 Portfolio – Modelling, Testing, ROP	Task 3 Quality Control	Task 4 Trial HSC Examination
Outcomes		H3.1, H3.3, H5.1, H6.1	H2.1, H3.2, H4.3	H4.1, H4.2, H5.2, H6.2	H1.1, H1.2, H1.3, H4.3, H6.1, H7.1, H7.2
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and Understanding	40%		15		25
Major Production	60%	15	15	25	5
Total Weighting %	100%	15	30	25	30
Date		T4 W8	T1 W7	T3 W1	T3 W5/6

LEGAL STUDIES Higher School Certificate Course Assessment Schedule		Year Calendar: 2022 - 2023			
		Units: 2			
Assessment Tasks		Task 1 Research Task (Criminal Case)	Task 2 Oral/ICT presentation (Human Rights)	Task 3 In Class Extended Response	Task 4 Trial HSC Examination
Outcomes		H1, H2, H3, H4,	H2, H3, H9, H10	H2, H6, H5, H7, H8	H2, H3, H6, H9, H10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and Understanding	40%		20	10	10
Inquiry and Research	20%	10		10	
Communication of legal information, ideas and issues in appropriate forms	20%	5	5		10
Analysis and evaluation	20%	10			10
Total Weighting %	100%	25	25	20	30
Date		T4 W10	T2 W2	T3 W1	T3 W5/6

MATHEMATICS Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Assignment	Task 2 Test with notes	Task 3 In class task	Task 4 Trial HSC Examination
Outcomes		MA12-1 to 10	MA12-1 to 10	MA12-1 to 10	MA12-1 to 10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Understanding, Fluency and Communicating	50%	10	15	10	15
Problem Solving, Reasoning and Justification	50%	10	15	10	15
Total Weighting %	100%	20	30	20	30
Date		T4 W9	T1 W10	T2 W7	T3 W5/6

MATHEMATICS – EXTENSION 1 Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 – 2024			
		Units: 1			
Assessment Tasks		Task 1 Assignment	Task 2 Test with notes	Task 3 In class task	Task 4 Trial HSC Examination
Outcomes		ME12-1 to 7	ME12-1 to 7	ME12-1 to 7	ME12-1 to 7
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Understanding, Fluency and Communicating	50%	10	15	10	15
Problem Solving, Reasoning and Justification	50%	10	15	10	15
Total Weighting %	100%	20	30	20	30
Date		T4 W7	T1 W10	T2 W9	T3 W5/6

MATHEMATICS – STANDARD 1 Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 In class task	Task 2 Test with notes	Task 3 Assignment	Task 4 Trial HSC Examination
Outcomes		MS1-12-1 to 10	MS1-12-1 to 10	MS1-12-1 to 10	MS1-12-1 to 10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Understanding, Fluency and Communicating	50%	10	15	10	15
Problem Solving, Reasoning and Justification	50%	10	15	10	15
Total Weighting %	100%	20	30	20	30
Date		T4 W9	T1 W10	T2 W7	T3 W5/6

MATHEMATICS – STANDARD 2 Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 In class task	Task 2 Test with notes	Task 3 Assignment	Task 4 Trial HSC Examination
Outcomes		MS2-12-1 to 10	MS2-12-1 to 10	MS2-12-1 to 10	MS2-12-1 to 10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Understanding, Fluency and Communicating	50	10	15	10	15
Problem Solving, Reasoning and Justification	50	10	15	10	15
Total Weighting %	100%	20	30	20	30
Date		T4 W9	T1 W10	T2 W7	T3 W5/6

MODERN HISTORY Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 In class essay	Task 2 Source analysis	Task 3 Oral & Research Task	Task 4 Trial HSC Examination
Outcomes		MH12.1, 12.2, 12.3, 12.5, 12.9	MH 12.4, 12.6, 12.8, 12.9	MH 12.5, 12.6, 12.8, 12.9	MH 12.2, 12.3, 12.5, 12.6, 12.9
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of content	40	10	10	5	15
Historical skills in the analysis and evaluation of sources and interpretations	20		10		10
Historical Inquiry and Research	20	5		15	
Communication of historical understanding in appropriate forms	20	10		5	5
Total Weighting %	100	25	20	25	30
Date		T4 W6	T1 W6	T2 W6	T3 W5/6

MUSIC 1 Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Instrument & It's Repertoire/ Aural Examination	Task 2 Music for Small Ensembles	Task 3 Music of the 20 th and 21 st Centuries	Task 4 Trial HSC Examination
Outcomes		H2, H3, H4, H5, H6, H7, H8, H10, H11	H1, H2, H5, H7, H9, H11 (H3, H4, H10)	H1, H2, H5, H7, H9, H11 (H3, H4, H10)	H4, H6, H10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Performance Core	10		10		
Composition Core	10	10			
Musicology Core	10			10	
Aural Core	25	5		5	15
Electives 1-3	45	15		15	15
Total Weighting %	100%	30	10	30	30
Date		T1 W10/11	T2 W5	T2 W8	T3 W5/6

PERSONAL DEVELOPMENT / HEALTH / PHYSICAL EDUCATION Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Option 3 Sports Medicine	Task 2 Core 1 Health priorities in Australia	Task 3 Core 2 Factors affecting performance	Task 4 Trial HSC Examination
Outcomes		H1, H2, H4, H5, H12, H13, H15, H16,	H1, H2, H4, H5, H7, H8, H10, H15	H7, H8, H10, H12, H13, H16,	H1- H17
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge and understanding of course content	40	10	10	10	10
Skills in critical thinking, research and analysis and communicating	60	10	15	15	20
Total Weighting %	100	20	25	25	30
Date		T4 W9	T1 W7	T2 W7	T3 W5/6

PHOTOGRAPHY, VIDEO & DIGITAL IMAGING Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Digital/Film Imaging Practical Task	Task 2 Research & Case Study Essay	Task 3 Body of Work and Related Study	Task 4 Trial HSC Examination Portfolio and Theory
Outcomes		M1, M4, M5, CH1, CH2	M1, M4, M5, M6, CH1, CH2, CH4	M1, M3, M4, M5, CH1, CH3, CH5, CH6	M1, M4, M5, M6, CH1, CH2, CH3
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Making	70	20	20	15	15
Critical and historical studies	30	5	5	10	10
Total Weighting %	100	25	25	25	25
Date		T4 W10	T1 W7	T2 W6	T3 W5/6

Physics Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Skills Task Advanced Mechanics	Task 2 Depth Study First Hand Investigation	Task 3 Depth Study Secondary Investigation	Task 4 Trial HSC Examination
Outcomes		PH12-2, PH12-3, PH12-5, PH12-6, PH12-12	PH12-1, PH12-2, PH12-5, PH12-6, PH12-7, PH12-13	PH12-1, PH12-3, PH12-4, PH12-7, PH12-1	PH12-1 to PH12-1
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Skills in working scientifically	60	15	25	20	10
Knowledge and Understanding of course content	40	5	5	10	20
Total Weighting %	100	20	30	20	30
Date		T4 W7	T1 W5/6	T2 W4/5	T3 W5/6

SPORT, LIFESTYLE & RECREATION Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Healthy Lifestyle Report	Task 2 Games and Sport Application II Practical Test	Task 3 Sports Administration Competition Design	Task 4 Sports Coaching and Training Session
Outcomes		1.5, 3.5	1.1, 3.1, 4.1	1.6, 3.2, 4.2	2.1, 3.1, 3.2, 4.2
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Knowledge & Understanding	50	15	10	15	10
Skills	50	10	15	10	15
Total Weighting %	100	25	25	25	25
Date		T4 W9	T1 W9	T2 W5	T3 W7

VISUAL ARTS Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Body of Work Development	Task 2 Case Study & Body of Work progress	Task 3 Diary, Body of Work progress	Task 4 Trial HSC Examination (theory & practical)
Outcomes		H5, H7-10	H8, H10	H1-H6	H1-H10
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Art Making	50	5	15	15	15
Art Criticism and Art History	50	20	15		15
Total Weighting %	100	25	30	15	30
Date		T4 W8	T1 W8	T2 W7	T3 W5/6

VISUAL DESIGN Higher School Certificate Course Assessment Schedule		Year Calendar: 2023 - 2024			
		Units: 2			
Assessment Tasks		Task 1 Digital/Film Imaging Practical Task	Task 2 Research & Case Study Essay	Task 3 Body of Work and Related Study	Task 4 Trial HSC Examination Portfolio and Theory
Outcomes		DM1, DM2, DM5, DM6, CH1	H1.1, 1.2, 2.1, 3.2, 4.2	H3.3, 3.4, 4.1, 4.2	H1.1, 1.2, 3.2, 3.5, 4.2
Assessment Components	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %	Component Weighting %
Designing and Making	60	15	15	15	15
Critical and Historical Studies	40	10	10	10	10
Total Weighting %	100%	25	25	25	25
Date		T4 W9	T1 W7	T2 W6	T3 W5/6

HSC Assessment Advice for VET Courses

Assessment in VET courses is competency based. This means that you need to demonstrate that you have gained and can apply the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments.

You will be deemed "Competent" if performance in all required assessment activities for the unit of competency is satisfactory or Not Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other NESA Courses.

Formal assessment will be scheduled only when you have developed the necessary skills and underpinning knowledge to demonstrate competency.

Your trainer will keep an outcome record of units of competency. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies 'not achieved'. Refer to the Student Guide for additional advice. You will also receive a report from the school each semester indicating competency achievement. Competencies cannot be recorded without the sufficient assessment evidence.

The achievement of competency in the units of competency as stated in the Training and Assessment Strategy (TAS) will lead to a Certificate at AQF level I, II or III or a Statement of Attainment towards the AQF qualification. A digital transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion. Refer to your NESA Student Online profile for more information.

Recognition of Prior Learning (RPL) on the Wagga Wagga RTO RPL form with the portfolio of evidence relevant to each unit of competency for which RPL is requested. The RPL form and evidence portfolio must be submitted to your trainer prior to course commencement who will forward it to the RTO manager for review.

Credit Transfer (CT) may be given for a unit of competency (UoC) previously achieved with another RTO after verification of the UoC. Seek CT advice from your trainer, who will contact the RTO, prior to the commencement of the delivery of this UoC.

N Determination letters will be issued to students who do not demonstrate due diligence and sustained effort in the course, participate in mandatory work placement and or apply themselves to course outcomes. This process may then lead to an "N" determination for this subject which may prevent the achievement of the HSC. Warning letters will not be issued for failure to achieve competency but are about fulfilling the requirements of learning for the HSC.

Work placement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

- you will not be permitted to participate in a work placement if you are not deemed 'work ready' by your trainer.
- a 'N' determination will be issued if work placement is not satisfactorily completed. This means that the course will not count towards your HSC pattern of study. However, you will still receive a Certificate or Statement of Attainment which indicates one or more unit/s of competency achieved towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.
- you will complete a workplace journal of your placement.

Work placement advice from NESA in response to COVID

<https://educationstandards.nsw.edu.au/wps/portal/nesa/about/news/novel-coronavirus/vet-work-placement>

HSC Examination is only available in some VET courses. (Refer to the NESA course outline and the specific course assessment summary for detailed information).

- Optional for students completing the 240 hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).
- Independent of the competency based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC examination. The calculation of the mark is a school decision and will include the Trial HSC examination. This mark is only used in the event of misadventure

24. Subject Assessment Calendar

TERM 4 2023		TERM 1 2024		TERM 2 2024		TERM 3 2024	
W1		W1	Community & Family Studies	W1	Community & Family Studies	W1	Community & Family Studies Industrial Technology – Timber Legal Studies
W2		W2		W2	Legal Studies	W2	
W3		W3	History Extension	W3	History Extension	W3	
W4		W4	Business Studies	W4	Chemistry	W4	<i>ITT Major Project completed</i>
W5		W5	Music 1	W5	English Standard SLR	W5	Trial HSC Examinations
W6	Modern History Chemistry	W6	Physics Modern History	W6	Modern History Photography, Video and Digital Imaging Physics Visual Design	W6	Trial HSC Examinations
W7	Mathematics Extension Physics	W7	Industrial Technology –Timber PDHPE Photography, Video and Digital Imaging Visual Design	W7	Ancient History Biology Mathematics Mathematics Standard 1&2 PDHPE Visual Arts	W7	SLR <i>Visual Arts body of work due</i>
W8	Biology Business Studies Industrial Technology – Timber Visual Arts	W8	Ancient History Visual Arts	W8	Aboriginal Studies Business Studies Music 1	W8	<i>Music Performance exams Music Submitted works</i>
W9	Aboriginal Studies Ancient History Mathematics Mathematics Standard 1&2 PDHPE SLR Visual Design	W9	Aboriginal Studies – Major Project Chemistry English Studies SLR	W9	Mathematics Extension	W9	<i>Music Performance exams</i>
W10 / 11	English Advanced/Standard/Studies Legal Studies Music 1 Photography, Video and Digital Imaging	W10	Biology English Advanced/Standard Mathematics Mathematics Extension Mathematics Standard 1&2	W10	English Advanced English Studies	W10	

